

CIRCULAR REF: 2011/012

**CIRCULATED TO ALL MEMBERS, BROKERS AND DIRECTORS
ATTENTION INSURANCE DEPARTMENT**

**14 MARCH 2011
AAW/PAJ/KAH**

RELOCATION TO NEWCASTLE QUAYSIDE - OFFICE EXTENSION AND REFURBISHMENT COMPLETED

We are pleased to announce that the extension and refurbishment of the Head Office has been completed and the Club will return to the Newcastle Quayside, ready to commence the business day, on Monday 21 March 2011.

The relocation from our temporary office at Baltic Place will take place over the weekend 19 – 20 March. It is not anticipated that there will be any disruption of service to Members as a result of the move. However, if you need to contact a member of staff during this time then please use the mobile numbers provided in the “[Contact](#)” section of the website from close of business (17.00 GMT) on Friday 18 March.

Please see the attached notice which highlights our location and [contact details](#) at the Newcastle Quayside.

If you have any questions, please contact a member of the management team.

We look forward to welcoming you to the new office soon.

AAWILSON and PA JENNINGS
JOINT MANAGING DIRECTOR - North Insurance Management Limited
As Managers on behalf of the North of England P&I Association Limited

CIRCULAR

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